

20 July 2021 Company Announcements Office ASX Limited Level 4, 20 Bridge Street Sydney NSW 2000

# Change of General Meeting Procedures

The Environmental Group Limited (ASX: EGL) (the Company) wishes to advise that, due to recent COVID-19 developments in Victoria, and given the uncertainty around the timing of when restrictions may be lifted, the Board believes that it is in the best interests of its Shareholders to amend the procedures of the General Meeting (GM) to a virtual meeting. Updated meeting procedures have been put in place to permit Shareholders to attend the GM via a webinar.

The GM will be held on Thursday 29 July 2021 at 9.00am (AEST) as set out in the Notice of Meeting announced on 28 June 2021.

Shareholders who have not already done so, are strongly encouraged to complete and return their Proxy Forms. All Resolutions set out in the Notice of Meeting will be decided by poll.

Shareholders will be able to access the General Meeting via a webinar and will have the ability to submit questions pertaining to each resolution via the Lumi platform. Shareholders are invited to submit questions in advance of the meeting via email to <u>StephenStrubel@egl.com.au</u>.

The Meeting Procedures for the General Meeting are appended to this announcement. Authorised by: The Board

For further information, please contact: Stephen Strubel Joint Company Secretary





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# MEETING PROCEDURES General Meeting of The Environmental Group Limited (Company)

## Attending Virtually via Webinar

The General Meeting of the Shareholders will be held at 9.00am AEST on 29 July 2021 as a **virtual meeting**. This mean that the General Meeting will be broadcast as a live webinar.

## Attending and Voting Virtually at the General Meeting

Shareholders who wish to attend and vote virtually on the day of the General Meeting may do so via the Lumi platform by using the link below:

https://web.lumiagm.com/ ID: 360-814-334

# Asking Questions at the Virtual General Meeting

The Company will provide Shareholders with the opportunity to ask questions of Management during the meeting.

Shareholders are encouraged to submit questions in advance of the meeting to the Company Secretary. Questions must be submitted in writing to Stephen Strubel <u>StephenStrubel@egl.com.au</u> at least 48 hours prior to the meeting.

Please ensure that your questions are received by no later than 9.00am (AEST) on Tuesday 27 July 2021.











## Appointing a Proxy

Shareholders are encouraged to complete and return their Proxy Forms which accompanied the Notice of Meeting.

Details on the appointment of a proxy are set out in the Notice of Meeting.

#### Lodgement of Proxy Forms

To be valid, the Proxy Form and any power of attorney or other authority (if any) under which it is signed (or a certified copy of it) must be received by no later than 9.00am (AEST) on Tuesday 27 July 2021. Proxy forms received after this time will be invalid. Proxy forms may be lodged using any of the following methods, with the Online method encouraged:

#### Online proxy

You may submit your proxy online at www.votingonline.com.au/eglgm2021 using your secure access information as shown on your Proxy Form or using your mobile device to scan the personalised QR code contained on the proxy form.

You will be taken to have signed the proxy form if you lodge your proxy in accordance with the instructions on the website. A proxy cannot be appointed electronically if they are appointed under a power of attorney or similar authority. The online proxy facility may not be suitable for Shareholders wishing to appoint two proxies with different voting directions. Please read the instructions for online proxy submissions carefully before you lodge your proxy.

#### **Proxy delivery**

the following means:

In addition to online proxy submissions, Proxy Forms may be given by post or fax. A Proxy Form and a reply paid envelope was enclosed with the Notice of Meeting. A completed proxy form and any power of attorney or other authority (if any) under which it is signed (or a certified copy of it) must be received by the Proxy Deadline by one of











- posted to Boardroom Pty Limited, GPO Box 3993, Sydney NSW 2001; or
- by fax to +61 2 9290 9655

#### **Corporate Representative**

Where a body corporate is appointed as your proxy, the representative of that body corporate attending the meeting must have provided an "Appointment of Corporate Representative" prior to admission. An appointment of Corporate Representative form can be obtained from the Company's securities registry.

#### **Undirected Proxies**

The Chair of the meeting intends to vote undirected proxies in favour of all resolutions as set out in the Notice of Meeting. In exceptional circumstances, the Chair of the Meeting may change his/her voting intention on any Resolution, in which case an ASX announcement will be made.

## Voting by Poll

Voting on all Resolutions at the General Meeting will be conducted by poll. Further details of the poll will be provided at the General Meeting.







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